

BINGLEY TOWN COUNCIL



Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

Minutes of the meeting of the Finance and General Purposes Committee held on Wednesday 14th July at 6.30pm at St Wilfrid's Community Hall, Gilstead Lane, Bingley, BD16 4QR

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|----------------------------------------|---------------------------------------------------------------|
| Councillors present: | Beckwith, Clough, Gibbons, Goode, Miah, Williams |
| Non-member Councillors present: | None |
| In attendance: | Eve Haskins, Town Clerk, Nicola Mansfield-Smith, Deputy Clerk |
| Members of the public: | None |

Start time: 6.30pm

2122/16 Apologies for absence

Apologies received, and the reasons for absence approved, from Councillor Owen.

2122/17 Disclosures of interest

None.

2122/18 To confirm as a correct record the minutes of the Finance and General Purposes Committee meeting held on 9th June 2021

Resolved to confirm the minutes of the meeting of the Finance and General Purposes Committee held on 9th June 2021, subject to the following amendments:

- Regarding item 2122/8: it was agreed that Councillors Goode and Taylor to visit the site of Stanley Street to assess the fence risk (not Councillor Truelove);
- Councillor Clough left the meeting after item 2122/12 (not Howard Clough).

2122/19 Public Participation

None.

2122/20 Good Councillor Guide to Cyber Security

Resolved that Councillors Gibbons and Miah to continue to liaise to regarding the review of the Information Security Policy, with respect to the 'Guide', to report back to the next meeting with recommendations which impact on councillors: and the Town Clerk to obtain advice from Cloudy IT regarding the security of Microsoft Teams/use of shared devices.

2122/21 Allotments

Councillors noted that the allotment reports are provided quarterly. Cllr Goode reported that the planned meeting with the tenant was cancelled so will be rearranged: to report back at the next meeting.

2122/22 Winter/Spring Bedding Plants

Resolved to agree to spend £900 on community winter and spring plants to cover extra bulbs needed: Deputy Clerk to send an official order to Bradford Council and to create a spreadsheet incorporating all information from community groups; Councillor Goode to find best value for money for extra bulbs.

Chairman Date

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2122/23 Income & Expenditure

Resolved that the income and expenditure from 31st March to 30th June 2021 received, agreed amendment to move £145 from code 4470 (Planning Documents) to code 4525 (Changing Places): Deputy Clerk to liaise with Rialtas regarding the need for an estimated end of year expenditure figure column.

2122/24 Green and Cleaner Funds

Resolved that Councillor Goode to investigate contractors for necessary work to overgrown snickets/footpaths in Bingley, work which Bradford Council no longer undertakes: to report back at a future meeting.

2122/25 Planting Tender

Resolved that two tenders are compiled for the three year contract for planting, one for plants and one for watering: Councillor Williams to liaise with the Town Clerk/Deputy Clerk to compile these tenders, and the Town Clerk to subsequently contact local companies inviting them to tender.

2122/26 Risk Management

Resolved that the risk from the notice-board noted, due to recent injury to a member of staff: notice-board has now been moved to outside the Hub to remove this risk.

2122/27 Exclusion of Press and Public

No members of the press and public present.

2122/28 Quotations

Resolved that the cleaning contract tender to be formally tabled back to the next Committee meeting to approve a tender for two and three year contracts (including Changing Place toilet), which will then be referred to Full Council: Councillor Williams to work on this document with the Town Clerk/Deputy Clerk (if not ready to re-tender agreed to running Clean Fix on for a month).

2122/29 Next meeting of the Finance and General Purposes Committee

Noted that the date for the next Finance and General Purposes Committee meeting is scheduled for Wednesday 11th August 2021 at 6.30pm at the Hub, Myrtle Place, Bingley.

The meeting closed at 7.34pm.

Chairman Date